



**ROCKWALL INDEPENDENT SCHOOL DISTRICT**  
**Employee Job Description - Teacher/Coach**

**JOB TITLE:** Teacher/Coach                      **WAGE/HOUR STATUS:** Exempt  
**REPORTS TO:** Principal/Athletic Coordinator   **PAY GRADE:** Teacher Hiring Schedule/Stipend  
**SCHOOL:** Assigned Campus                      **DATE REVISED:** 3/4/19

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**PRIMARY PURPOSE:** Provide students with appropriate learning activities and experiences in the core academic subject area assigned to help them fulfill their potential for intellectual, emotional, physical, and social growth. Enable students to develop competencies and skills to function successfully in society. Coach students to develop skills and ability to excel in assigned sport. Contribute to education program as a whole and to growth of students involved in athletics.

**QUALIFICATIONS:**

**Education/Certification:**

Bachelor's degree from accredited university  
Valid Texas teaching certificate with required endorsements or required training for subject  
Demonstrated competency in the core academic subject area assigned  
Current automated external defibrillator (AED) certificate

**Special Knowledge/Skills:**

Knowledge of core academic subject assigned  
Knowledge of curriculum and instruction  
Ability to instruct students and manage their behavior  
Strong organizational, communication, and interpersonal skills  
Knowledge of coaching techniques and procedures  
Knowledge of University Interscholastic League (UIL) rules  
Ability to instruct and supervise student athlete's  
Excellent organizational, communication and interpersonal skills

**Experience:**

At least one year student teaching or approved internship  
Experience as a coach or participant in sport assigned

**Major Responsibilities and Duties:**

1. Develop and implement lesson plans that fulfill the requirements of district's curriculum program and show written evidence of preparation as required. Prepare lessons that reflect accommodations for differences in student differences.
2. Plan and use appropriate instructional and learning strategies, activities, materials, and equipment that reflect understanding of the learning styles and needs of student's assigned and present subject matter according to guidelines established by Texas Education Agency, board policies, and administrative regulations.
3. Use a variety of instructional techniques and media to meet the needs and improve the abilities of student athletes in an assigned sport.

4. Manage and supervise athletic activities, contests, and practice sessions to promote individual growth in athletic skills, teamwork and good sportsmanship.
5. Conduct assessment of student learning styles and use results to plan instructional activities.
6. Work with other members of school staff to plan and implement instructional goals and objectives to ensure the overall education development of student athletes.
7. Ensure compliance with all UIL rules.
8. Accompany and supervise student athletes during athletic competitions in assigned sports both at home and out of town trips.
9. Use technology to strengthen the teaching/learning process.
10. Help students analyze and improve study methods and habits.
11. Conduct ongoing assessment of student achievement through formal and informal testing.
12. Be a positive role model for students; support mission of school district.
13. Create classroom environment conducive to learning and appropriate for the physical, social, and emotional development of students.
14. Manage student behavior in accordance with Student Code of Conduct and student handbook.
15. Take all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
16. Assist in selection of books, equipment, and other instructional materials.
17. Compile, maintain, and file all reports, records and other documents required.
18. Establish and maintain open communication by conducting conferences with parents, students, principals, and teachers.
19. Maintain a professional relationship with colleagues, students, parents, and community members.
20. Use effective communication skills to present information accurately and clearly.
21. Participate in staff development activities to improve job-related skills.
22. Comply with state, district, and school regulations and policies for classroom teachers.
23. Attend and participate in faculty meetings and serve on staff committees as required.
24. Perform other tasks and duties as assigned.

## **Supervisory Responsibilities:**

Assign and oversee completion of the work of assistant coaches and student athletic assistants.

## **Mental Demands/Physical Demands/Environmental Factors:**

**Tools/Equipment Used:** Athletic equipment, standard office equipment including computer and peripherals; other standard instructional equipment; [*automated external defibrillator (AED)*]

**Posture:** Prolonged standing; frequent kneeling/squatting, bending/stooping, pushing/pulling, and twisting

**Motion:** Frequent walking and physical movements associated with sports(s) assigned

**Lifting:** Frequent light lifting and carrying (less than 15 pounds); occasional moderate lifting (15-44) pounds)

**Environment:** Work outside (exposure to sun, heat, cold, and inclement weather) and inside; frequent exposure to noise; frequent districtwide and statewide travel; frequent prolonged and irregular hours

**Mental Demands:** Maintain emotional control under stress

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*The above statements are intended to describe the general purpose and responsibilities assigned to this job and are not intended to represent an exhaustive list of all responsibilities, duties, and skills that may be required. The Administration and/or supervisor have the right to add or change duties at any time.*

*This job description supersedes all prior job descriptions for this position as well as rescinding all past and present job descriptions that do not reflect the current requirements of this position.*

*Rockwall ISD is an equal opportunity employer*